

Willow Hill United Methodist Church

Director of Contemporary Music Ministry

This position is part of the directing staff at Willow Hill and is supervised by the Pastor.

General overview of duties listed under high level categories of responsibilities.

Worship Services for Contemporary Service

- Select music for Sunday's contemporary service and musical programs/special worship service during the year, in consultation with the Pastor and Director of Traditional Music.
- Identify, recruit, and equip people for the Praise Band ministry
- Research, coordinate, and supervise special guest artists and bookings
- Schedule rehearsals as needed

Praise Band

- Provide Praise Band direction for the Sunday contemporary service and other assigned music programs and special worship services during the year.
- Identify, recruit, and equip people to serve in the Praise Band, including but not limited to rehearsal, spiritual development, and fellowship
- Plan and select music, in consultation with the pastor, for worship services and musical programs.
- Prepare the Praise Band to perform every Sunday throughout the year.
- Supervise the organization and maintenance of all Praise Band music in the Willow Hill Music Library.
- Supervise the maintenance of all Praise Band instruments belonging to Willow Hill

Children's Music Ministry

- Coordinate and supervise Children's Choir director and activities
- Create, coordinate, and supervise musical experiences for children and youth

Supervise and Evaluate Music Staff

- Keyboard player

Administrative

- Attend Staff or Worship Planning weekly meetings
- Recommend/approve purchases of music equipment, supplies, and other music ministry purchases. Advise the trustees regarding major purchases.
- Supervise the organization and maintenance of all music in the Willow Hill Music Library. Manage CCLI license and submit list in conjunction with Director of Traditional Music.

Personal Characteristics

We are seeking Christ-centered individuals who exhibit an excitement and commitment to the mission, values, strategies, and overall vision of Willow Hill UMC as well as are team players who work well with other members of the church staff and who have proven effectiveness in working with volunteers.

This position is for up to 10 hours per week. If skill set and interest is present, this position can be combined with our Director of Traditional Music to become a part-time salaried position.

Apply online at www.willowhill.org Application Deadline is June 30, 2021.